

0018301

21 MAR 1988

MEMORANDUM FOR: Director, Office of European Analysis, DI

FROM: John M. Ray
Director of Logistics

SUBJECT: Logistics Support

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1. On 24 February 1988, you were visited by [redacted] Executive Officer, Office of Logistics (EO/OL). The purpose of his visit was to gain your perception of OL support to EURA. [redacted] subsequent report was mostly negative, and as I understand it, you were promised a reply to some issues raised during his visit. The responses to these issues are provided below.

2. EURA Administrative Officers who perform some logistical functions for the Office were visited first and surfaced the following:

a. It was alleged that a copier was stolen from the North Dock area last July while under the watch of OL personnel. Our records indicate otherwise. The copier was delivered to, and receipted for, by an EURA secretary. What happened after the delivery was made is anyone's guess. Responsibility for the disappearance of the copier belongs to EURA.

b. Modernization of the Building Supply Room was mentioned as something OL should do, specifically in terms of replacing gray metal "in-out" boxes with a plastic wood-grain type. As it happens, the metal trays are being phased out in favor of the plastic. A delay had been encountered in switching to plastic in deference to Office of Security's (OS) testing to determine whether latent images from copied documents remained in the tray. OS recently approved the plastic with the caveat that the tray bottoms be covered with paper.

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c. We also were informed that EURA preferred 5- by 8-inch lined yellow pads. A check with the Management, Planning and Services Staff, DI, verified that the Directorate prefers the pads currently in use, which correlates with the desires of other Agency components.

d. Our rationale for committing the room next to the Credit Union for telephone training was questioned. This area has a number of open troughs that once contained buried cable. It is also without a ceiling. It would have cost about \$400K to convert it into usable office space. In addition, the area is to be reconfigured into the new cafeteria beginning in May 1988. We believe that it would have been nonsensical to do anything differently than to use the space for ad hoc purposes given the temporary nature of its availability.

3. I understand that the FO had a more intense discussion with you and your Deputy Director on the subject of space allocation. During that discussion, it was noted that you feel OL's performance in the space arena has been "horrendous and totally unprofessional." Given the way space decisions are arrived at in the Agency, I refuse to accept your characterization regarding OL's performance in this area. You hold the loss of room 2F-21 as an example of our poor performance. You should know that OL did not arbitrarily assign this space to [redacted] The DDI as well as the DI Management Staff concurred in the investigators' occupancy of that area. Current planning calls for the release of 2F-21 to EURA circa August 1988. On a related issue, EURA argues for contiguous space. This can be made available to you, but not on the Headquarters Compound where space is at a premium. We work closely with the DI representative on space issues, and it is the DDI and his designee who determines component placements, not OL.

4. Your opinion that open-space landscaping is dysfunctional is one in which I cannot concur. In spite of the New Building construction, we continue to have a space problem, not because of a lack of OL's planning but because of unparalleled growth in population, and constantly changing

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requirements. The only way to accommodate a percentage of that growth is through open landscaping, which permits more effective use of all available space.

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5. On the subject of parking, I do not agree with your perception that OL is unconcerned about the lack of parking spaces and its effect on employee morale. When the Original Building was opened, the ratio of people to parking was [] percent. We are still at the [] percent ratio today. In addition, we plan to expand the West A Lot in the near future to help the parking situation as additional employees occupy the New Headquarters Building. We do have a gate-flow problem, i.e., the limited number of vehicles that can transit the gates during peak hours. We are working to resolve this problem (see Employee Bulletin #1643, dated 2 March 1988). Your cooperation in this effort would be helpful.

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6. I want you to understand that we in OL do care and that we are professional in providing the best logistical support to assist the Agency in accomplishing its mission.

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John M. Ray

cc: C/MPSS/DI
C/FMD/OL